

POLICY AND PROCEDURE TO TRANSFER COURSEWORK INTO DOCTORAL PROGRAM

90 hour Requirement for Doctoral Programs

Policy

Two methods may be used when evaluating coursework to transfer into a doctoral program. If an applicant has earned multiple MS degrees, only one may be considered for transfer.

1. If applicant has completed an MS degree:

- i. Entire program up to 44 hours may be accepted regardless of age of coursework if coursework meets standards outlined in the Graduate Bulletin and is determined current, relevant, and equivalent with current coursework.
 - a. If a course taken in a completed master's program is determined equivalent by the Advisory Committee to a required course in the PhD curriculum, it may be accepted and **not** retaken in the PhD curriculum.
 - b. If a similar course is determined not to be equivalent, department may have the student take the OUHSC course or an independent study course to bring the student to competency. This course cannot be counted toward the 90 hour requirement.
- ii. No more than six hours Master's Research hours (5980) may be counted toward the doctoral degree.

2. If applicant has completed individual courses but no MS has been earned or if program wishes to count only individual courses in a MS degree toward the doctoral degree:

- i. Accepted coursework must be no older than six years at time of program entry and nine years at graduation.
- ii. Coursework must meet requirements for transfer credit for doctoral programs (4.7.1 in Graduate College Bulletin)

Procedure

1. PhD Advisory Committee reviews student transcript to determine equivalency of coursework with current curriculum.
2. Outline procedure to establish equivalency if course is determined to not to be current.
3. Complete the Report of the Advisory Committee within the first year of graduate study and submit to the Graduate College