

**GRADUATE STUDENT MEMORANDUM OF UNDERSTANDING FOR DEPARTING  
DISSERTATION MENTOR**

**Option 2: Student remains at OUHSC**

\_\_\_\_\_ will remain a graduate student at the University of Oklahoma Health Sciences Center and is expected to finish his/her dissertation work at OUHSC after Dr. \_\_\_\_\_ moves to \_\_\_\_\_.

**1. Dissertation Committee**

- a. Dr. \_\_\_\_\_ will become Co-Chair of the dissertation committee and will provide laboratory space and mentorship for the student. The departing mentor, Dr. \_\_\_\_\_ will be a Co-Chair of the dissertation committee. Dr. \_\_\_\_\_ will join the Dissertation Committee as a new internal member.

**2. Funding**

- a. \_\_\_\_\_'s stipend and laboratory supplies will be Dr. \_\_\_\_\_'s responsibility. Dr. \_\_\_\_\_ has agreed to match the current OUHSC stipend of \$\_\_\_\_\_ per year and increases as they occur.
- b. Tuition and Fees  
\_\_\_\_\_ 's tuition and fees will be Dr. \_\_\_\_\_'s responsibility.
- c. Health Insurance  
Health insurance will be paid by Dr. \_\_\_\_\_ unless \_\_\_\_\_ agrees to arrange separate insurance. Evidence of insurance is required for enrollment each semester.

**3. Management of funding**

A subcontract will be set up between OUHSC and the mentor's new institution to cover supplies, stipend, tuition, fees, health insurance  
or  
Funds will be left at OUHSC to cover all expenses,  
or  
Other arrangements as described (use box on next page if necessary)

These changes will take effect on:

**AGREED:**

Student name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

CoChair name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

CoChair name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Dean, Graduate College \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Additional Information: