

GRADUATE COLLEGE  
The University of Oklahoma Health Sciences Center  
**PROFESSIONALISM CONCERNS REPORT**

Please type or print all entries.

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| Student Name   | Course (Name & Course Number)*or Incident Site |
| Name of faculty member filing the form (type/print legibly)                  | Date of Incident(s):                           |
| Signature of faculty member filing the form ( <b>required</b> )<br><br>Date: | Date Discussed with Student:                   |

\*If applicable

This report is prepared when a student exhibits behavior not consistent with the OUHSC Student Professional Behavior in an Academic Program Policy. It is intended to assist the student in meeting professionalism expectations in academic, professional or administrative settings. Improvement in the area(s) noted below is needed in order to meet the standards of professionalism inherent in being graduate student.

**Check the appropriate category(ies). Comments are required.**

**Integrity & Honesty**

- The student provided false information in an academic, professional or administrative setting. [[ref policy: AMC or AA](#)]
- The student acted outside the scope of his/her role in an academic, professional or administrative setting.
- The student presented the work of others as his/her own. [[ref policy: AMC](#)]
- The student used his/her professional position for personal advantage.
- The student used the physical or intellectual property of others without permission or attribution. [[ref policy: AMC or Ethics in Research](#)]

**Patient-Centered Care & Patient-Safety**

- The student did not act in the best interest of the patient.
- The student did not demonstrate sensitivity to the needs, values or perspectives of patients, family members or caregivers.
- The student did not establish appropriate rapport with patients, family members or caregivers.
- The student did not demonstrate openness/responsiveness to the patient's ethnic and cultural background.
- The student did not respond to patient needs in a timely, safe or effective manner.
- Other unprofessional behavior related to Patient Centered Care:

**Respect**

- The student did not demonstrate respect for the rights of others in academic or professional settings.
- The student did not demonstrate respect in interactions with others.
- The student did not establish or maintain appropriate boundaries with patients, family members, fellow students, faculty or staff.
- The student did not demonstrate equal respect for all persons, regardless of, race, gender, religion, sexual orientation, age, disability or socioeconomic status. [[ref policy: Title IX or EEO Office](#)]
- The student did not demonstrate respect for the confidentiality rights of patients, research participants or others. [[ref policy: Compliance/HIPAA](#)]
- Other behavior that demonstrated lack of respect:

**Service & Working within the Team**

- The student did not function, collaboratively within the healthcare team.
- The student did not demonstrate sensitivity to the requests of the healthcare team.
- The student did not demonstrate the ability to collaborate with students, faculty and staff in a learning environment.
- Other behavior that impeded collaboration:

**Responsibility**

- The student was tardy, absent, and/or misses deadlines/appointments.
- The student was disruptive or rude.
- The student needed continual reminders in the fulfillment of responsibilities.
- The student did not accept responsibility for his/her actions, recommendations or errors.
- The student could not be relied upon to complete his/her responsibilities in a timely manner.
- The student did not adhere to policies, procedures and/or instructions. *[ref policy: Compliance/HIPAA]*
- The student did not dress in attire appropriate for the setting.
- The student failed to follow, and/or manipulated clinic policies, including those for patient assignment and management.
- The student failed to adhere to protective equipment and/or infection control guidelines.
- Other irresponsible behavior:

**Responsiveness, Adaptability & Self-Improvement**

- The student was resistant or defensive when provided with constructive feedback.
- The student did not demonstrate awareness of his/her own limitations and/or willingness to seek help.
- The student resisted adopting recommendations from faculty or others to improve learning or performance.
- The student did not demonstrate adaptability in a patient care, classroom or laboratory environment.
- The student did not correct his/her errors when were brought to his/her attention.
- Other behavior that impeded self-improvement:

**Comments: Briefly describe the specifics of the incident – who, what, when, where. Attach additional information if needed.**

**To remedy the professionalism concerns listed on this report this student needs further education or assistance with the following:**

*----- This section is to be completed by the student (optional) -----*

**Comments (use back or attach additional information if desired)**

**I have read this evaluation and discussed it with my Course Coordinator/Faculty Mentor /Program Director/Graduate Liaison**

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**Student signature**

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**Date**

Your signature indicates that you have read the report, and it has been discussed with you. It does not represent your agreement or disagreement with the PCR. If you disagree or want to comment, you are encouraged to comment in the space above. The original PCR should be sent to the Graduate College Dean's Office to be placed in the student's file. A copy of the form should be provided to the dean of the college housing the program and department chair or program director.

P&P: OUHSC Office of the Vice Provost for Academic Affairs-052012