

August 1, 2020

Dear OUHSC Postdoctoral Fellows,

We wanted to confirm that the Office of Postdoctoral Affairs, in the Graduate College, is still here to assist and to advocate for Postdoctoral Fellows at OUHSC. During this unprecedented time of COVID-19 pandemic, please keep in mind we are here for you as a resource and you can reach out anytime with questions or concerns that you may have.

A few points we would like to highlight for you:

- **Communications:** Follow all guidelines and restrictions in email messages from President Harroz, Provost Sanders and OU Medicine, and the Vice President for Research. These show up in your email from Office of the Provost (HSC), donotreply@ouhsc.edu, The Pulse at OU Medicine, or Office of Research Administration (HSC). Also watch the [OUHSC CoVID-19 website](#) for updates and changes to policies. Especially note the [screening requirements](#) for coming on campus.
- **Research:** Principal Investigators of research laboratories must have preparations in place in case the University needs to further limit access to campus or critical resources become scarce. Researchers should follow instructions and guidance from the Vice President for Research that is continually updated online at <https://research.ouhsc.edu/Resources/COVID-Research-Updates>. Any questions related to research should be discussed with your lab PI; your PI can further direct questions to the Office of Vice President for Research at: VPR@ouhsc.edu.
- **Travel:** Travel for professional University purposes is currently suspended. An exception can be requested for mission-critical domestic travel, but most postdoc travel including conference presentation does not qualify. Personal travel may result in required isolation away from campus and delay returning to campus. The current travel guidelines are [here](#). If you have previously received a travel award from the Graduate College and your travel has been affected, we will honor the award if the conference or research travel is rescheduled. Please contact Elaine Masters (elaine-masters@ouhsc.edu) with questions about travel.
- **Courses:** For those postdocs who are enrolled in courses at OUHSC – you should receive information from your course directors regarding specific instructions on class format going forward. If you have questions or concerns after communicating with your course director, please contact Carla Shackelford (carla-shackelford@ouhsc.edu) in the Graduate College for assistance.
- **Handbook:** [The OUHSC Postdoc Handbook](#) is available online, should you have any questions about Postdoctoral Fellow policies or procedures on campus.

Thank you all for your patience, cooperation, and support for our campus and community during this challenging time. Please take care of yourselves and reach out if you need help.

Sincerely,

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