## Best Practice for Managing When a Doctoral Student Wishes to Transfer to OUHSC with a New Faculty Member

## **US Citizens:**

A student can apply a maximum of 44 credit hours earned at another institution toward an OUHSC doctoral degree. The Graduate College allows the program to which the student is transferring to determine whether or not the general exam the student took at the previous institution is sufficient for the OUHSC program to allow them to become a matriculated student in their program. The program may request the student to take additional coursework in their program area.

If the student is approved, the program should carefully review the student's research prospectus. With departmental approval, the student may continue the research initiated at the previous institution at the OUHSC.

All Graduate College paperwork should be filed for the incoming student. Forms are found at http://graduate.ouhsc.edu/CurrentStudents/FormsandGuidelines.aspx.

## International Students:

A) Program should notify the OUHSC Office of International Student Affairs to inform them of the transfer student's intent apply to the OUHSC to obtain SEVIS transfer details.

Student must apply online to the college that hosts the graduate program at http://admissions.ouhsc.edu/ProspectiveStudents/HowtoApply.aspx.